



## Summer Learning Attendance Policy

Regular attendance is **mandatory in all Summer Learning programs**. Because Summer Learning is highly condensed, students are expected to attend every class unless they are ill or there is an emergency.

Students are provided with a maximum of two absence days as a buffer for illness or emergencies. These days are not intended for planned absences.

Planned absences are not accommodated. This includes, but is not limited to, work, vacations, camping trips, long weekends, sporting events, tournaments, games, practices, camps, and any other family or personal commitments.

Consistent attendance and engagement are essential for success in Summer Learning. Students are expected to arrive on time each day, be prepared to work, participate fully, and return promptly from the mid-morning break.

Students are responsible for communicating with their teacher about any missed learning, assignments, or assessments. Parents/guardians are responsible for reporting illness-related absences to the Summer Learning office. In the event of an absence, parents/guardians must notify the school by telephone at 604-903-3640 by 8:45 a.m.

After a student has been absent twice, for any reason, the office will contact home to reinforce that the student has reached the maximum absence buffer and that any further absence may result in withdrawal from Summer Learning.

The following attendance policy is applied fairly and equitably to all students:

- Students who are absent more than once, whether excused or unexcused, will meet with administration to develop a plan for regular daily attendance for the remainder of Summer Learning.
- Students who arrive more than 15 minutes late will meet with administration to develop a plan for punctual attendance. Because late arrivals disrupt the learning environment, five late arrivals will be considered equivalent to one absence.
- Students who are absent for three classes, whether due to illness, emergency, or any other reason, will be asked to withdraw from the course due to the amount of instruction and learning they will have missed.